New Invention Infant School

Attendance Newsletter

Autumn 2026

As always, thank you to our families for continuing to work with us to ensure that all children have the best possible attendance.



Punctuality Reminder

8:25	Gate opens for AM Nursery
8:35	Gate closes for AM Nursery
12:25	Gate opens for PM Nursery
12:35	Gate closes for PM Nursery
8:40	Gate opens for main school
8:55	Gate closes for main school. Children are now late and must be signed in at the office with a reason given.

Phonics sessions start promptly at 9.00am for all main school children.



Reminder: Absence Procedures

Main School

Please inform the school office before 8:55am if your child will be absent from school.

- You will need to provide the reason for your child's absence.
- You may be asked to supply medical evidence.
- If you have not contacted school, Mrs Banks will contact you to find out the reason for absence.
- You will need to contact school every day that your child is absent, unless advised otherwise by Mrs Banks.

Nursery

Please inform the school office before 8.30am for AM and 30 hour children, and by 12.30pm for PM children if your child will be absent from Nursery.

- You will need to contact the school every day that your child is absent.

Penguin Hub

Please inform the school office before 9.00am if your child will be absent from school.



Contact Information

Phone: 01922 710871

Email: postbox@invention-i.walsall.sch.uk

Attendance Lead: Mrs Banks

Absences Academic Year 25-26

School – Number of days of learning lost to:

Holidays - 402

Illness - 1170

Other unauthorised - 276

Medical appointments - 109

Late marks - 1011

Nursery – Sessions of learning lost to:

Holidays - 201

Illness - 559

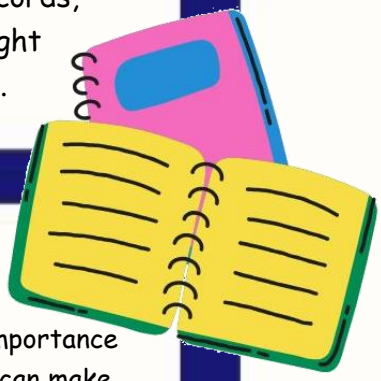
Other unauthorised - 75

Medical appointments - 22

Late marks - 282

Honesty and Integrity

Being open and honest about your child's absences—including holidays—is key to building trust and supporting their learning. Clear communication helps us keep accurate records, plan for missed work, and offer the right emotional support when they return.



Appointments

The Department for Education highlights the importance of children attending school every day so they can make the best possible progress. Even short or occasional absences add up over time and can affect learning, confidence and outcomes.

We therefore ask parents and carers to arrange routine medical and dental appointments outside of school hours. When children miss lessons, important teaching and learning cannot always be repeated or fully caught up.

We also ask that children are not collected early for non-essential reasons. The final part of the school day includes valuable learning and missing this time can be disruptive for children.

Latest Updates

For those parents new to our school, thank you for choosing New Invention Infant School.

If you have any questions regarding attendance, please contact Mrs Banks.

Our new Attendance Policy will be sent out to parents this half-term. The policy has been updated to reflect our participation in the *Inclusive Attendance Programme*, launched by Walsall Council last year.

In addition to the main policy, we also have a bullet point Attendance policy for parents. This policy reflects the main points of the Attendance Policy.

Certificates for 100% and excellent attendance will continue to be sent to parents by email.

Please look out for further updates on the next Attendance Newsletter.

